



# Range Guys Firearms Training

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## NRA INSTRUCTOR COURSE INFORMATION

In order to be **accepted** into any Instructor Course you are **required** to show proficiency and a solid experience in the discipline for which you seek to become an instructor. This is done using **Pre-Qualifications** exams and tasks that are listed for each discipline. Not everyone who attends an **NRA Instructor Course** qualifies for certification as an **NRA Instructor**. Paying the fee **does not** guarantee a certification. Just like any other higher educational endeavor you pay for the right to attend the class. You are then required to perform well throughout the class discussions and during any assigned practical exercises. You are also **required** to make at least a 90% on the final **open book** examination for the discipline you wish to be certified. That being said we have a 96% success rate with our candidates. **Below is a check list of requirements to attend an NRA Instructor Course.**

### Check List of Requirements – Please Read Carefully

- Have the *prerequisite* knowledge, skills, attitude and experience with firearms and the *ability* to teach the safe and correct use of firearms to others.
- Complete the Registration process by returning all Registration Forms and the **Pre-Qualification Questionnaire** found on the Range Guys Firearms website ([RangeGuys.com](http://RangeGuys.com)) or they can be mailed to you.
- NRA membership is *not required* but it will make the Course reporting and completed process quicker if you are a member. Other NRA fees are also **reduced** for those that are current NRA members.
- Review the Student packet(s) for the discipline(s) that you wish to be **Certified** to teach (i.e. Pistol, Rifle, Shotgun...etc). These packets will be mailed to you **after** you have completed the Registration process completely. You are required to **complete** the **Student written test** that relates to gun safety and gun knowledge for that discipline. Return the completed student test to us at **least 3 days prior** to the course starting date to continue your eligibility.
- You will complete one or more Practical (**Qualification**) Examinations, immediately before or during the Course(s), where you will have to demonstrate a number of skills that range from shooting accuracy, ability to deal with stoppages, management of a firing line and a strong understanding of gun safety for the discipline you wish to be **Certified**. These Practical (**Qualification**) Examinations and Tasks are found on the Range Guys Firearms website ([RangeGuys.com](http://RangeGuys.com)) or they can be mailed to you. For any shooting accuracy requirements please make copies of any targets sent to you and **practice before** arriving to the Course(s).
- Basic Instructor Training (BIT)** – Is initially **required** for all new NRA Instructors and usually if it has been **greater than 2 years** for any **new Certification Ratings**. If you already hold other NRA Firearms Instructor credential you **may be** waived from repeating the **Basic Instructor Training (B.I.T.)** portion or completing the practical examination(s) part of these requirements. This will be determined on a case by case basis.
- You **MUST** submit the correct Instructor Course payment **at least 21 days before** the course starts. This will normally also be the **Course Closing date** as listed for the Course on Our Website and that of the NRA. This allows you plenty of time to receive then review the material that will be sent to you for each of the Course(s). Please see **Cost & Payments** and **Refunds & Credits** below for more details.

## The Courses

We provide you with the all the conditions for you to succeed. Depending on the discipline(s) you select to be certified to teach, our classes may **exceed** the NRA required hours of training printed on the Registration Forms. This is to ensure that all students get the maximum learning out of the experience. A minimum of four to a maximum of eight students are accepted into each class in order to provide the best learning environment and have more time to redo exercises when necessary. The goal is to prepare you to be the best instructor you can be when you leave these courses and NOT just to push you through.

## Course Options:

The NRA requires that **ALL** Certified Courses have a **minimum of 4 students** to be held and therefore to be **Valid!** This means that from time to time some scheduled classed may have to be **cancelled** and **rescheduled**. Every effort will be made to accommodate your schedule in this process.

### Range Safety Officer (RSO) Certification COURSE

Since this is **not** a teaching position the Basic Instructor Training (BIT) is **not needed**. This is a one day, 9 hour course, to become an NRA Certified Range Safety Officer. Since it is a certification the class must be a minimum of four students.

### Chief Range Safety Officer (CRSO) COURSE

The credential of **Chief RSO** **is** a teaching certification (**Minimum 4 Students required for the Course**) that requires the following to complete:

1. **First day** teaches you the **BIT a 6 hour** course (**If you have NO NRA Credentials whatsoever or it's been more than 2 years since you have taken the B.I.T.**).
2. **Second day** teaches you the **RSO a 9 hour** course (**If you are NOT already an NRA Certified RSO**).
3. **Third Day** teaches you the **CRSO 8 hour** course.

### PISTOL, RIFLE, SHOTGUN OR PERSONAL PROTECTION IN THE HOME Certification COURSES

**ALL NRA** credentials listed above are teaching **Certifications** (**Minimum 4 Students required for each Course**) that requires the following to complete:

1. **First day** teaches you the **BIT a 6 hour** course (**If you have NO NRA Credentials whatsoever or it has been more than 2 years since you have taken the B.I.T.**).
2. **Second day** and or if needed the **Third day** teaches you the **Course you selected** for Certification

**Optional:** **Third Day can be used to teach any additional combined** courses we may offer that can save time and money.

## What NRA Certification Courses are Available?

- Home Firearm Safety Instructor (HFS)
- Pistol Instructor (BP)
- Rifle Instructor (RFL)
- Shotgun Instructor (SGN)
- Personal Protection in the Home Instructor (PPITH)
- Personal Protection Outside the Home Instructor (PPOTH)
- Reloading – Both Metallic and Shotgun
- Certified Range Safety Officer (RSO)
- Chief Range Safety Officer (CRSO)

## Where and Course times:

**COURSE TYPE determines when and where we meet but in general;** Classes start at 8:00AM and end around 8:00 PM, each day depending on your *Training Status* (see the “*Class Options*” section of this document) except for the BIT component which starts based on need.

## Facilities

Courses can take place at one or more of three distinct facilities: 1) At the Gulf Rifle and Pistol Club in Port St. Joe (Florida) in the range club house far enough from the line of fire to be quiet, 2) At Bay County Shooting Range in Panama City (Florida) in the range lecture room or 3) In Panama City (Florida) at a private facility equipped with a fully functional class room. In all locations no live ammunitions are allowed in the classroom. If you conceal carry, per NRA directives, you will be required to keep your gun and ammunitions outside the classroom. We appreciate your cooperation.

## Schedule

You will be spending many hours in class so it is a good idea to bring in your favorite energy drink, snack and whatever else you require to keep you alert. We will take frequent breaks between Lessons and break for a 1 hour lunch with a number of food facilities being close by and available for you to use. If you plan on staying locally and need some help with a location where to stay, a listing of locations is available with as a PDF and listed as **Accommodations**. We start every day with the Pledge of Allegiance, if that’s a problem for you, you may want to select another Trainer. We don’t want to make you feel uncomfortable.

These Instructor Courses are made of multiple components: the ‘BIT’ *Basic Instructor Training*, then one of the available disciplines you elect to take with **both** a *Student* (Must complete and return the student exam as part of a Pre-qualification), Pre-qualification testing & *Instructor Level* Course components.

## Course Outlines

### *Range Safety Officer Certification(RSO)and Chief Range Safety Officer (CRSO) COURSES*

The RSO (Range Safety Officer) course is the standard NRA certification. All guns are provided. This course does **NOT** contain any live fire. It contains, however a live emergency exercise, which is why a minimum of four people is needed to accommodate this training. In the course of this day long class you will be handling upward of 12 guns:

- Hinge Action Shotgun
- Semi-auto Shotgun
- Pump Action Shotgun
- Bolt Action Rifle
- Semi-Auto Rifles
- Lever Action Rifle
- Muzzle Loader
- Single Action Revolver
- Double Action Revolver
- Semi-Auto Pistol
- Pellet gun
- BB gun

Depending on your *Training Status* (see the “*Course Options*” section of this document) these Courses may include the following:

- All the components of the *RSO Course*
- All the components of the *Basic Instructor Training (BIT)* (see CSRO above)
- All the components of the *CRSO Course*

The following curriculum:-Introduction to the RSO course lesson plan -The Role of the CRSO and *Standard Operating Procedures* -Introduction to RSO course -The Role of the RSO and *Standard Operating Procedures* -Range inspections and Range Rules -Range Safety Briefing -Emergency procedures -Gun stoppages and malfunctions. Since the Chief Range Safety Officer is a teaching position the **BIT is required**. The CRSO course teaches the knowledge, skills and attitude essential to training and supervising other NRA Range Safety Officers and developing range standard operating procedures.

***Basic Instructor Training (BIT)*** – Initially required for all NRA Instructors and usually if greater than a year for any new Certification Ratings.

- How to introduce a speaker
- The Instructor and the NRA Basic Firearm Training Program
- Using a training team
- Training material and training aids
- Organizing your course & Budgets
- Preparing to teach

### ***Pistol Instructor Training (BP)***

- Introduction to NRA Basics of Pistol Shooting Lesson Plans
- Teaching Pistol Lesson I: Pistol Knowledge and Safe Handling
- Teaching Pistol Lesson II: Ammunition Knowledge and the Fundamentals of Pistol Shooting
- Basic Pistol Shooting Instructional Method
- Teaching Pistol Lesson III: Shooting Positions and Shooting Qualification
- Evaluating and Improving Performance of Beginning Pistol Shooters
- Teaching Pistol Lesson IV: Scoring Targets, and Selecting and Maintaining a Pistol
- Teaching Pistol Lesson V: Continued Opportunities for Skill Development
- Using NRA Basics of Pistol Shooting Course Evaluation, Performance Requirements Checklist and Pistol Instructor Examination and Course Conclusion

### ***Home Firearm Safety Instructor Training (HFS)***

- Rules for Safe Gun handling
- Identifying and Unloading different firearms
- Types of ammunitions.
- Cleaning and Storage of Firearms

### ***Shotgun Instructor Training (SGN)***

- Introduction to NRA Basic Shotgun Shooting Course Lesson Plans
- Teaching Shotgun Knowledge and Safe Handling
- Teaching Ammunition Knowledge and the Fundamentals of Shotgun Shooting
- Basic Shotgun Instructional Methods
- Teaching Firing the First Shot
- Teaching basic Shooting Positions and Hitting a Flying Clay Bird
- Evaluating and Improving Performance of Beginning Shotgun Shooters
- Teaching Shotgun Sports and Activities
- Shotgun Instructor Examinations

### ***Rifle Instructor Training (RFL)***

- Introduction to NRA Basic Rifle Shooting Course Lesson Plans
- Teaching Rifle Knowledge and Safe Gun Handling
- Teaching Ammunition Knowledge and the Fundamentals of Rifle Shooting
- Basic Rifle Instructional Methods
- Teaching Firing the First Shot
- Teaching Scoring Targets, Selecting and Maintaining a Rifle
- Evaluating and Improving Performance of Beginning Rifle Shooters
- Using Appendices 1-4: Additional Shooting Positions, Fundamentals, Instructional Methods & Performance Requirements Checklist
- Course Review and Rifle Instructor Examinations

### ***Personal Protection Inside the House Instructor Training (PPITH)***

- Introduction to NRA Personal Protection Shooting Course Lesson Plans
- Introduction to Defensive Shooting
- Basics of Defensive Pistol Skills
- Firearms and the Law
- Strategies for Home Safety & Responding to a Violent Attack
- Selecting a Pistol For Self-Defense
- Sports shooting Activities & Training Opportunities
- PPITH Instructor Examinations

## ***Personal Protection Outside the House STUDENT Training (PPOTH student)***

- Introduction to Conceal Carry Safety & Defensive Mindset
- Introduction to Self-Defense and Conceal Carry
- Conceal Carry and the Law
- Carry Modes and Pistol Concealment
- Presenting the Pistol From Concealment
- Presentation, Position and Movement
- Special Shooting Techniques
- PPOTH Student Examinations

## ***Personal Protection Outside the House Instructor Training (PPOTH instructor)***

- Introduction to NRA Personal Protection Shooting Course Lesson Plans
- Introduction to Conceal Carry Safety & Defensive Mindset
- Introduction to Self-Defense and Conceal Carry
- Conceal Carry and the Law
- Carry Modes and Pistol Concealment
- Presenting the Pistol From Concealment
- Presentation, Position and Movement
- Special Shooting Techniques
- PPOTH Instructor Examinations

### **About Our Training Counselor**

Your Training Counselor for these programs will be Dr. Randy Eubanks. He is an Endowed Life Member and contributor to the NRA and a Certified Glock Armorer. He has taught for many years at the College level and has a passion for Firearms Training. He is active in Glock and Steel Challenge Pistol Matches and in both small bore and High Power Rifle competitions. On some rare occasions you'll find him even shooting ATA Trap too.

### **Validity of the Courses**

After the completing the course successfully and receiving your credentials from the NRA **you have 2 years to add additional credentials to your certification without having to retake the BIT.** To maintain a valid certification you need to teach a minimum number of one course per year. The NRA's point is that they want the course to be delivered or taught by you **regularly**.

### **Cost & Payment**

Our prices include ALL Range Fees, ALL Supplies such as clay birds, targets, ALL books and study materials needed for the courses. For the Pistol, Rifle, Shotgun and Personal Protection Certification Courses you **must bring your own ammunition and a firearm** that you wish to use. If you wish to only take certain components of our classes you must meet certain requirements. Please call to verify those requirements **before** attempting any Registration efforts.

For a specific **Course** fee, time or class length and any other requirements please refer to separate documentation and schedule list with each Instructor Course section. Registration is considered complete **only** when all Registration forms are submitted, the Pre-Course qualification is successfully passed AND Payment or a Deposit is received. In the event that a candidate fails the Pre-Course qualification, 50% of the total course fee will be refunded. Any deposit is forfeited with you keeping all course study materials. You can also choose to apply any refund towards the deposit of a future class for up to 8 months, after which the fee is forfeited.

Full payment **must** be done 21 days **prior** to the beginning of **ALL** Instructor classes. This allows time to order your books and class materials and get them to you in time for the class. Payment can be done in the form of Check, Money order or On-line with Paypal at our website where you may pay your deposit or the full class fee using your credit card.

**Additional costs** for you will be two folds:

- 1) **The NRA fees:** These fees will vary depending on whether or **not** you are NRA members. They are modest fees and are to be paid directly to the NRA through an On-Line process after you successfully complete the Certification process. Payment of these fees is required to activate your Credentials.
- 2) Your travel, Hotel and meal expenses if you come from far away.

### **Refunds and Credits**

**All** Instructor Courses have a minimum of 4 seats available for a valid Course and a maximum seating based on the Course offered and inherent time constraints. **Deposits** are used to secure your seat in classes with limited enrollment. Refunds will be issued for **both** the Deposit and Full payments **PRIOR** to the class Registration **closing date** as listed on ours and on the NRA Instructor websites. The closing date is the **last** day to register for the Course offered **and** to receive a **REFUND for that Course**. Please check and make sure your schedule allows for attendance on those listed class dates **before** making any type of payment. Since class materials and supplies are ordered on this date **All** Deposits after this closing date are forfeited if you fail to attend. Things in life do occur and should a Course fail to make, due to **our** cancelling the Course after the closing date, **all** paid deposits and Course fees will be refunded. **ALL** other refunds **AFTER** the Course **CLOSING DATE** will be considered on a case by case basis.

In the event that a candidate fails any **Pre-Course qualifications** for that Course, as stated earlier 50%, of the total course fee will be refunded. You can also choose to apply any refund towards the deposit of a future class for up to 8 months, after which the fee is forfeited.

### **After successful completion of the Course you will receive the following from us:**

- Instructor Course Completion Card as proof of your successful Course completion
- We will submit the Instructor Certification report with our commendation to the NRA to make you an instructor. There can be up to a **10 day time** frame for this Instructor Certification report and recommendation to be completed. You will also be shown how to complete the on-line process to complete your Certification.

### **What you need to bring/wear for the class itself**

- ✓ **Bring a good attitude**
- ✓ Casual weather appropriate clothing. No loud T-shirt or *statement apparel*.
- ✓ A Government issued I/D is required for Certification Courses
- ✓ A 1" to 2" Ringed Binder and some notebook paper
- ✓ Any pens, pencils or Highlighters you wish to use during the course work

### **For the Pistol, Rifle or Shotgun Courses you also need the following:**

- Any reliable .22 caliber or larger pistol or rifle that you can use to qualify with and the correct ammunition and appropriate gear to carry it to the range
- A reliable shotgun of any gauge that you can use to qualify with and the correct ammunition and the appropriate gear to carry it to the range.

### **For the Personal Protection Courses you also need the following:**

- A reliable 9mm/38 caliber or larger pistol with the appropriate gear to **carry it concealed**.
- PPITH: Student Class: 150 rounds. PPITH Instructor Course: 150 rounds (You may use less).
- PPOTH: **Concealing garment**; Student Class: 250 rounds, Instructor Course: bring 500 rounds (You may use less).
- If taking all of them at once as an **Instructor** you will bring a total of 650 rounds.

### **Examinations**

The written exams take about 1 hour each to complete, and they are open book . . . you will be taking between 1 and 3 examinations depending on the class selection you choose. You will know right away how you did. The **NRA scoring requirements** are as follow:

- 90% or Greater for a Certified Instructor
- 89 to 85% Assistant Instructor

Successful completion of the course requires **more** than passing the written tests. Throughout your training time you will be evaluated on a multitude of performances including, Pre-qualification exercises, Instructor or teaching qualities and abilities, plus personal confidence. None of which should be an issue for any experienced shooter whom loves to teach others.